



**Duration: 5 Days | Course Code: SSIN03 | Price Per Person: Starting From £4250 Ex VAT**

## Course Description:

The Team Leader development programme endorsed by the Institute of Leadership and Management aims to give practising and potential team leaders the foundation to aid the formal development of their role.

## Benefits From Attending The Training:

- Gain confidence in dealing with your role
- Development of leadership skills and a preferred style
- Understanding the effects of good and bad leadership
- To develop open and positive communications through team briefing
- Understand the development process all teams go through and how to influence it
- Gain control over your use of time

### Course Subjects:

#### The Role Of The Team Leader

- Differentiate between management and leadership
- Recognise a range of leadership styles and select appropriate action as a leader/manager
- Motivate others effectively having considered various approaches and models

#### Team Development/Structure

- Analyse how effectively you use your time at the moment
- Plan how you will improve your use of time
- Assess your vulnerability to stress
- Plan how to look after your own wellbeing to greater effect

#### Briefing The Team

- Describe the characteristics of an effective team
- Form and manage a work group or team
- Establish and agree objectives for team development
- Identify Strengths and weaknesses of the team

#### Motivating The Team

- Describe the key characteristics, components and purposes of communication
- Establish the aim, bias and climate for your communication
- Structure information and advice to suit the audience, the situation and the purpose

#### Organising Yourself

- Set SMART objectives and determine priorities
- Plan and schedule own activities
- Monitor progress to achieve team objectives
- Adapt plans to meet changing circumstances

**\*BESPOKE COURSE | Course Duration, Level & Duration: Depends On Content & Individuals**

