



Duration: 1 Day
Course Code: SSM13

Course Description:

So you're now a team leader and have the initial skills to do your job adequately. How can you move your team to the next level to be the high performance team you want? The skills you need to develop will be covered in an interactive way to ensure you can develop yourself, your team and individual members of your team.

This workshop will focus on how you use your skills, knowledge and new ideas to make your team even more effective.

Who Should Attend Team Leader Essentials Advanced Training?

- The Team Leader development programme aims to give established team leaders the foundation to aid the formal development of themselves and their teams.

Benefits From Attending The Training:

- The Trainer will use the teams' real-world issues, needs and examples as a basis for discussions and practice, with confidentiality maintained throughout.
- Development of leadership skills and establish a preferred style.
- Understanding the effects of good and bad leadership.
- To develop open and positive communications through team briefings.

Course Contents:

The Role of the Team Leader

- Finding out your team's current stage of development
- Demonstrating that you are an active team contributor as well as team leader
- Demonstrating your willingness to see things from their points of view
- Recognising and valuing the differences in ways of working within your team
- Keeping focused on your purpose and objectives
- Believing in yourself and your team
- Adopt an appropriate leadership style

Performance Management

- Giving and getting performance and behavioural feedback
- Resolving conflict and dealing with difficult people and situations
- Handling conflict within the team and promoting collaborative behaviours
- Set smart objectives and determine priorities
- Taking ownership for your team's development as well as your own
- Creating your personal development plan
- Co-creating team development plans
- Agree and set stretching performance objectives with your team

Continued Overleaf...





Course Contents:

Change Management

- Adapt plans to meet changing circumstances
- Effectively plan and delegate the work of the team to meet challenging business objectives
- Develop your style as a coach and mentor to help teams' and individuals' performance
- Identify areas of personal strength and areas for further development-
- Supporting each other actively through the changes

Related Courses:

- Presentation Skills | Duration: 1 Day | Codes: SSI01 | SSI02
- Train the Trainer | Duration: 1 Day | Code: SSI03
- Microsoft PowerPoint | Duration: 1 Day | Codes: ITS09 | ITS10
- Developing Management and Leadership Skills | Duration: 1 Day | Code: SSM04
- Time Management | Duration: 1 Day | Code: SSI07

***BESPOKE COURSE | Course Duration, Level & Duration: Depends On Content & Individuals**

