



Data Protection In The Workplace

Online Training

Duration: 70 minutes
Course Code: ONBS12

Course Description:

If you or your organisation handles personal information about individuals you have a number of legal obligations to protect that information. Training should be a vital part of any company's data protection policy. This course covers in detail: The benefits of good data protection, the rights of individuals in respect of their data, the data protection act, the issues that can arise from sharing data and the basic steps so you can start creating a data protection policy.

Who Should Attend Data Protection in the Workplace Training?

- This course would be ideal for staff who work with personal data within the workplace. Staff who work with personal data need to be aware of the data protection fundamentals.

Course Contents:

- Benefits and Good Data Safety
- Right and Conditions
- The Data Protection Act
- Data sharing and security
- Creating a data protection policy
- Putting it into practice
- Handling the requests for personal data

Related Courses:

- Equality, Diversity and Discrimination | Code: ONBS11



Give us a call if you wish to purchase this course: 0114 281 3350

